

## **LMSS Policy Committee Official Meeting Minutes - Monday March 7, 2016**

**Call to Order:** 5:30pm

**Present:** Molly Troth, Natalie Hafner, Melissa Johnson, Tara Thompson, Tricia Runningen, Heather Murphy, Tammy Stremcha, Kelsey Holstlander

**Absent:** Amy Miller, Tammy Wild

**Guests:** None

### **Approval of March 7, 2016 Policy Committee Meeting Agenda:**

Kelsey Holstlander motions to approve March 7, 2016 Policy Committee Meeting Agenda with addition of Approval of February 10, 2016 Meeting minutes and update from prior board meeting on policies reviewed

Melissa Johnson 2nds motion to approve March 7, 2016 Policy Committee Meeting Agenda with said changes above

**Motion Passes:** 8:0

### **Approval of February 10, 2016 Policy Committee Meeting Minutes**

Melissa Johnson motions to approve February 10, 2016 policy committee meeting minutes with the changing of the date to be Wednesday February 10, 2016.

Tara Thompson 2nds motion to approve February 10, 2016 policy committee meeting minutes with said changes above.

**Motion Passes:** 8:0

### **Update on policies reviewed and presented to board at the last meeting.**

Tammy gave update on the status of the policies reviewed at the February LMSS board meeting.

### **Approval of Policy Committee Job Description -**

Changes were made to the job description

Melissa Johnson motions to approve the Policy Committee Job Description with changes made

Tara Thompson 2nds motion to approve Policy Committee Job Description with changes made

**Motion Passes:** 8:0

### **LMSS Materials Ownership Policy - Reviewed current policy dated 11/10/03**

After discussion of policy, changes will be made to the policy to be presented for board approval. The members have requested the following forms be included in the LMSS Materials Ownership Policy: Donation Sheet and Permission Sheet. The members have requested that an Exit Policy be created. Members defer to creation of the policy to the Personnel Committee

### **Child Removal Policy - Reviewed current policy dated 12/14/99**

After discussion of policy, changes to the title and contents will be made to the policy to be presented for board approval

### **Selection and Hiring Policy- Reviewed current policy dated 9/10/15**

After discussion of policy, this policy is deferred to the Personnel Committee to review

### **Hazing Prohibition Policy - Reviewed current policy dated 10/20/08**

After discussion of policy, changes will be made to the policy to be presented for board approval.

### **Employee Discount Policy - Reviewed current policy dated 6/26/13**

Email from parent on their opinions regarding this policy and another policy were read to the committee. Email from a teacher on their opinion regarding this policy was read to the committee. The committee also learned of the

Fringe Benefit taxation of any benefit received under this policy which goes into effect immediately. This taxation affects the employee along with the school. After discussion of the policy, it was agreed again that there is a need for this benefit; however more deliberation is needed to come to consensus of any changes/non changes to the policy. Action items: teachers will be given a survey on this policy and will be informed of the Fringe Benefit taxation that pertains to this policy. Survey information will be provided at the next meeting. The wording on the out of state tuition will also need to be reviewed as it states something similar to: tuition is for general education and any other fees above general education will be billed to the parent.

***Molly Troth left the meeting at 6:35pm***

**Next Meeting** - Wednesday April 13th, 2016 at 5:30pm at LMSS

Heather Murphy motions to adjourn Policy Committee Meeting

Tara Thompson 2nds motion to adjourn Policy Committee Meeting

Motion Passes: 7:0

**Adjourned:** 7:13pm