

La Crescent Montessori and STEM School
Thursday, January 11, 2018
Official Minutes
1116 S. Oak Street, La Crescent Minnesota
3:30 PM

The mission of La Crescent Montessori & STEM School is to prepare outstanding Montessori environments with integrated STEM education and rigorous academics, which foster independence, self-assurance, collaboration, and connections to the global community and provide experiences that promote curiosity, inquiry and engagement.

LMSS' approach is guided by the principles of AMS Montessori education.

Call to Order: 3:30 PM

Roll Call:

Present: Kate Garfin, Tara Thompson, Melissa Johnson, Stephanie Wehman, and Sam Thelemann

Absent: Natalie Hafner

Guests: Tammy Stremcha

Approval of January 11, 2018 Meeting Agenda – *Included in agenda packet.

Kate motions to approve the January 11, 2018 meeting agenda.

Second Motion: Sam

Discussion: Finance met yesterday and due to timeliness, is asking to add the approval to authorize Stephanie Wehman to authorize a, one-time, line of credit no larger than \$200,000.00.

Melissa motions to approve the January 11, 2018 meeting agenda with said changes.

Second Motion: Tara

Motion 4:0 unanimous

Approval of December 21, 2017 Meeting Minutes – *Included in agenda packet.

Tara motions to approve the December 21, 2017 meeting minutes.

Second Motion: Kate

Discussion:

Motion 4:0 unanimous

Community Input: None

Board Committee Reports (20 minutes)

Budget/Finance (Tara) – Met yesterday, a report will be ready for the next scheduled regular board meeting.

Governance (Stephanie) – Met Tuesday, January 9, 2018. A report will be ready for the next scheduled regular board meeting.

Present Business

Reports –

DO (Tammy): Nothing to report. Has only worked four days since the last board meeting.

Epicenter (Tammy): Up-to-date

Head of School (Stephanie): Nothing to report. Has only worked four days since the last board meeting.

Board Training (20 Minutes) – MN Employment Law. *Included as an attachment in an e-mail to all board members. We will be exploring these laws throughout the next eight months.

Stephanie will send us, An Employer’s Guide to Employment Law Issues in Minnesota.

Approval of LMSS Strategic Plan – *Included in agenda packet.

Kate motions to approve the LMSS Strategic Plan.

Second Motion: Melissa

Discussion:

Motion: 4:0 unanimous

Approval of changes made to the Entrance Ages Policy and Lottery Procedure –

*Included in the agenda packet.

Kate motions to approve the changes made to the Entrance Ages Policy and Lottery Procedure.

Second Motion: Sam

Discussion: At the bottom of the policy and procedure, starting with, “LMSS accepts applications beginning January” to the end of the policy and procedure has been rephrased. Stephanie gave a handout with the new wording. Some found wording errors were found and will be changed by Stephanie.

Tara motions to approve the changes made to the Entrance Ages Policy and Lottery Procedure with said changes.

Second Motion: Melissa

Motion 4:0 unanimous

Approval of designation of depository: Home Federal –

Tara motions to approve the designation of depository: Home Federal.

Second Motion: Melissa

Discussion: Why are we changing banks? There were some fees put on us that we were never made aware of. State Bank is also being sold and we were never informed about this from State Bank. Communication just has not been clear.

Home Federal is local. They reached out to us for our business. They can offer us a higher interest rate on savings. They seemed to be willing to work with us on a line of credit we may need in the future.

Motion 4:0 unanimous

Approval of designation signors for Home Federal depository: Stephanie Wehman and Tammy Stremcha –

Kate motions to approve the designation signors for depository as Stephanie Wehman and Tammy Stremcha.

Second Motion: Sam

Discussion:

Motion 4:0 unanimous

Approval of removing the Teacher Evaluation Policy –

Kate motions to approve the removal of the Teacher Evaluation Policy.

Second Motion: Tara

Discussion: We need a model for teacher evaluation, not a policy.

Motion 4:0 unanimous

Approval of changes to the Bylaws – *Included in agenda packet.

Tara motions to approve the changes made to the Bylaws.

Second Motion: Sam

Discussion: Why did we change Article IV Section 2 from 5 to 11 members to 5 members? It was decided to choose a definitive number versus having a range of numbers. In Article 5 Section 6, is the wording correct for the Treasurer? The wording is accurate according to the Minnesota Council of Non-Profits. Do we want to reduce the amount of wait time in our By-Laws for Special Meetings? We cannot reduce anymore because of state law.

Motion 4:0 unanimous

Approval of changes to the Articles of Incorporation – *Included in agenda packet.

motions to approve the changes made to the Articles of Incorporation.

Second Motion:

Discussion:

Motion

Melissa motions to table the approval of the Articles of Incorporation for the annual meeting.

Second Motion: Kate

Motion 4:0 unanimous

Approval to authorize Stephanie Wehman to authorize a, one-time, line of credit no larger than \$200,000.00 –

Melissa motions to approve the authorization of Stephanie Wehman to authorize a one-time line of credit no larger than \$200,000.00 –
Second Motion: Kate
Discussion:
Motion 4:0 unanimous

Future Business

Adjournment –

Tara motions to approve adjournment of the board meeting at 4:44 PM.
Second Motion: Sam
Discussion:
Motion: 4:0 unanimous

* Next board meeting date: January 18, 2017 at 6:00 PM –Annual Meeting.