

La Crescent Montessori and STEM School
Thursday, March 17, 2016
Official Minutes
1116 South Oak Street, La Crescent, Minnesota
3:30 PM

La Crescent Montessori and STEM School's mission is to empower children to unfold their potential as whole and unique persons in a world community.

Call to Order:

Roll Call:

Present: Natalie Hafner, Tara Thompson, Sam Thelemann, Ashleigh Bartz, and Melissa Johnson

Absent: None

Guests: David Greenberg and Tammy Stremcha

Approval of March 17, 2016 Meeting Agenda – Moving FY16 Academic Performance Evaluation and FY16 Financial Performance Evaluation under David Greenberg.

Tara motions to approve the March 17, 2016 with said changes.

Second Motion: Ashleigh

Motion 5:0 unanimous

Approval of February 18, 2016 Meeting Minutes – *Included in agenda packet.

Sam motions to approve the February 18, 2016 Meeting Minutes.

Second Motion: Natalie

Motion 5:0 unanimous

Community Input: None

David Greenberg –

Review FY15 Financial Performance Evaluation – *Included in agenda packet.

Review FY15 Academic Performance Evaluation – *Included in agenda packet.

Board Committee Reports (20 minutes)

Budget/Finance (Tara) – Met Monday, March 8, 2016. Discussed next years budget- need information on the network services. Growth patterns were looked into from the past three years in regards to enrollment. FY16-FY17 budget will be brought to the board in April.

Policy (Tammy Stremcha) – Met Tuesday, March 7, 2016. Policies are on the agenda for later approval. Tuition Policy has been tabled, waiting for surveys of staff to take place for more information. Selection and Hiring Policy has been sent over to personnel to review. Also asked personnel to see if they think we should have an exit policy.

Facility (Natalie) – Did not meet.

PR/Marketing (Melissa and Tara) – Meeting that was set with Laurie was canceled so did not meet.

Personnel (Melissa) – Did not meet.

Curriculum (Sam) – Did not meet.

Technology (Ashleigh) – Meeting March 18, 2016, at 4:15 PM.

Nominations (Sam) – Did not meet.

Past Business

Report: Director of Financial Operations (Tammy) – *Included in agenda packet.

Report: Epicenter Update (Tammy) – All up-to-date

Report: Co-Lead Teacher (Melissa) – Attended and IEP and met with students.

Report: Co- Lead Teacher (Joseph) – Building partnerships with the Y of La Crosse and Winona. Talked with Minnesota philanthropy team about partnership for next year. Began writing a five year plan in regards to school goals.

Update on implementation of an ambassadors program (Joseph) – Have not moved forward with this at this point. Will contact the board when things have begun.

Discuss all upcoming 2015-16 School Year Service Days to anticipate salary change (Joseph) – *YOE e-mail from Tammy included in agenda packet.

Everything is clear! The e-mail clarified all needing clarification.

Update on Secondary Legal Counsel (Joseph)– Would we keep our current legal counsel and use this new candidate as a secondary? Are they specific with Charter Law? – Joseph will be compiling information to supply us for April meeting.

Update on SIP Narrative Summary (Joseph) – Report is not complete. An update on what is done, it is very positive! Significant increases are being seen with current data. The submission date for the summary is April 1, 2016. Joseph will get the board this summary by tonight.

Update on 360Clean (Joseph) –Tabled for personnel to discuss.
Will wait until personnel meets for this.

Update on Sun Ray Cleaning Service (Joseph) – Tabled at past board meeting.
Will wait until personnel meets for this.

Present Business

Approval of February 2016 Expenditures – *Included in agenda packet.

Sam motions to approve the February 2016 expenditure.

Second Motion: Tara

Motion 5:0 unanimous

Approval of February 2016 Bank Reconciliations- *Included in agenda packet.

Natalie motions to approve the February 2016 Bank Reconciliations.

Second Motion: Ashleigh

Motion 5:0 unanimous

Review of Balance Sheet, Income Statement, Cash flow, Enrollment Reports, and Financial Statement Report for February 2016 – *Included in agenda packet.

Approval of Wieser Law Office Lease Agreement (Tammy) – *Included in agenda packet.

Tara motions to approve the new Lease Agreement with Allen McCormick FY16-FY17 school year.

Second Motion: Sam

Motion 5:0 unanimous

Review World's Best Workforce Summary – *Included in agenda packet.

Approval of changes made to the Board Policy Development and Review Policy – *Included in agenda packet.

Melissa motions to approve the changes made to the Board Policy Development and Review Policy.

Second Motion: Sam

Motion 5:0 unanimous

Approval of changes made to the Hazing Prohibition Policy – *Included in agenda packet.

Heretofor is being changed to Hereinafter.

Tara motions to approve the changes made to the Hazing Prohibition Policy with said changes.

Second Motion: Ashleigh

Motion 5:0 unanimous

Approval of changes made to the LMSS Materials Ownership Policy – *Included in agenda packet.

Natalie motions to approve the changes made to the LMSS Materials Ownership Policy.

Second Motion: Tara

Motion 5:0 unanimous

Approval of changes made to the Pre-School Child Removal Policy – *Included in agenda packet.

Natalie motions to approve the changes made to the Pre-School Child Removal Policy.

Second Motion: Sam

Motion 5:0 unanimous

First reading of the Policy Committee Job Description – No suggestions or feedback given for desired changes. Will be at the next meeting for approval.

Discuss Charter School Defense Fund Request – *Included in agenda packet. The board is going to individually research and come to the April board meeting whether they agree to help fund or disagree to help fund.

Discuss Matthew Kramer, Montessori Teaching License information – *Included in agenda packet. David will provide the board the bill for this. Individual board members will look into this and contact local

Approval of Conflict Resolution Policy – changes were made that were requested at previous board meeting.

Tara motions to approve the Conflict Resolution Policy.
Second Motion: Ashleigh
Motion 5:0 unanimous

Future Business

Adjournment: 4:59 PM
Melissa motions to approve adjournment of the board meeting.
Second Motion: Natalie
Motion 5:0 unanimous

**Next Board Meeting date: Thursday, April 21, 2016 at 3:30 PM*