

La Crescent Montessori & STEM School

**Annual Meeting
January 21, 2016
Official Minutes**

1116 South Oak Street, La Crescent, Minnesota

La Crescent Montessori & STEM School's mission is to empower children to unfold their potential as whole and unique persons in a world community.

Call to Order 6:18 PM

Roll Call

Present: Sam Thelemann, Heather Murphy, Melissa Johnson, Asleigh Bartz, Natalie Hafner

Absent:

Guests: *See Sign In

Approval of Agenda -

Melissa motions to approve January 21, 2016 agenda.

Seconds: Ashleigh

Motion: 5:0 unanimous

Approval of January 7, 2016 Minutes - *Included in agenda packet.

Sam motions to approve January 7, 2016 meeting minutes.

Seconds: Heather

Motion: 5:0 unanimous

Community Input - None

Approval of December 2015 Expenditures - *Included in agenda packet.

Melissa motions to approve December 2015 Expenditures.

Seconds: Sam

Motion: 5:0 unanimous

Approval of December 2015 Bank Reconciliations - *Included in agenda packet.

Melissa motions to approve December 2015 Bank Reconciliations.

Seconds: Heather

Motion: 5:0 unanimous

Review of Balance Sheet, Income Statement, Enrollment Reports and Financial Statement Reports for December, 2015 - *Included in agenda packet.

Review of Quarterly Reports Ending December 31st, 2015 - *Included in agenda packet.

Approval to table all other regular board business to the next regularly scheduled board meeting -

Heather motions to approve tabling all other regular board business to the next regularly scheduled board meeting.

Seconds: Ashleigh

Motion: 5:0 unanimous

Approval of Tammy Stremcha to be appointed as temporary meeting chair to handle the election process –

Melissa motions to approve Tammy Stremcha to be appointed as temporary meeting chair to handle the election process.

Seconds: Heather

Motion: 5:0 unanimous

Election of New Board Members -

All LMSS “members” are eligible to vote in this Board election. Four seats need to be filled: **Seat A, Seat B, Seat E, and Seat F**. We will handle one seat at a time, taking nominations and voting to fill one seat before we move on to the next. The seats are defined by term and requirements as follows:

Seat B – Open

Term: one year (2016-2017)- Must be a certified teacher employed by the school

Nominations were gained by the Nominations Committee prior to the meeting. Melissa Johnson and Ashleigh Bartz accepted the nominations.

Vote is held.

Melissa Johnson wins the seat.

Seat C – Open

Term: two years (2016-2018)- Must be a certified teacher employed by the school

Nominations were gained by the Nominations Committee prior to the meeting. Ashleigh Bartz accepted the nomination.

Ashleigh Bartz wins the seat.

Seat D – Open

Term: one years (2016-2017)- Must be a parent member

Nominations were gained by the Nominations Committee prior to the meeting. Molly Troth and Tara Thompson accept the nominations.

Vote was held.

Tara Thompson wins the seat.

Seat E – Open

Term: two years (2016-2018)- Must be a community member

Nominations were gained by the Nominations Committee prior to the meeting. Mary Grattan, Neil Hennebeck, Natalie Hafner accept the nominations

Vote was held.

Natalie Hafner wins the seat.

Election of Chief Executive Officer –

Melissa nominates herself.

Melissa accepts

4:0 1 abstained M. Johnson, conflict of interest.

Chief Executive Officer now takes over meeting.

Election of Secretary -

Melissa nominates Sam

Sam accepts

4:0 1 abstained S. Thelemann, conflict of interest.

Election of Vice President -

Sam nominates Ashleigh

Ashleigh declines

Melissa nominates Natalie

Natalie accepts

5:0 unanimous

Election of Treasurer -

Ashleigh nominates Tara Thompson

Tara accepts

4:0 1 abstained, T. Thompson, conflict of interest.

Tammy Stremcha introduces guest speaker for the Declaration of Oath of Office.

Ryan Hutchinson, La Crescent City Council member provided the oath of office-

Declaration of Oath of Office -

To the assembled membership:

“As a member of La Crescent Montessori & STEM School community, will you pledge your support and encouragement in helping these officers and directors about to be installed? If so, please signify by saying, “I will”.

(people respond with “I will”)

To the newly elected board:

“Directors:

The office to which you have been elected is one of dignity and importance. In accepting this office you undertake a responsibility, which is not to be assumed lightly nor carelessly discharged. You are charged with the duties of seriously and resolutely furthering the mission and objectives of La Crescent Montessori & STEM School. With the By-Laws and policies as your guide, you must be ever ready to exercise the functions of the office with which you are entrusted.

Do you so solemnly swear to abide by and uphold the By-laws of this organization, to perform your duties to the best of your ability and capacities, without fear or favor, with the aim in view of empowering all children to unfold their potential as whole and unique persons in a world community, to advance the interest of the community to which it is dedicated; and to conduct yourself in a manner befitting a good and true member so as to bring honor and prestige to the organization, and that you take this pledge without mental reservation or purpose of evasion?"
(Directors respond with "I do")

Next Meeting Date -

February 18, 2016 at 4:30 PM.

Adjournment

Natalie motions to adjourn the January 21, 2016 Annual Board Meeting at 6:53 PM.

Second: Ashleigh

Motion 5:0 unanimous